



**BOARD OF DIRECTORS  
MEETING MINUTES**

Video Conference – Zoom

Wednesday February 28, 2024 – 5:30PM – 7:30PM

**Present:** S. Lal, R. Ridge, G. Kalopsis, J. D’Ilario, P. Fergus, A. Rudder, J.Blums, T.Riveiere, MJ DeSousa,

**Regrets:** U.Tamberg, A. Rice, P. Balasubramaniam

**Staff:** M. Ray-Daniels, J. Roberts (recorder),G.Imrie, J.Bonneville

ITEM	DISCUSSION	FWD	ACTION
<b>Welcome</b>	Call to order <b>Board Education Session:</b> Board Strategy Engagement Session <i>Presenter: Brittney Masters, Consultant, Laridae</i>	x	Board members to review Organizational Snapshot provided in Board package and pre-retreat deck in preparation for the Strategic planning retreat on March 2 <sup>nd</sup> .
<b>1. Approval of the Agenda</b>	<p><b>Motion</b> That the agenda be approved as circulated.</p> <p>Moved by: G.Kalopsis            Seconded by: S.Lal            All in favour            Opposed: none</p> <p>Motion Carried.</p> <p><b>Declaration of Conflict of Interest</b>            No conflict of interest was declared.</p>		
<b>2. Approval of Consent Agenda</b>	<p><b>Motion</b> That the Consent Agenda consisting of the following</p>		

	<p>be approved:</p> <ul style="list-style-type: none"> <li>• Governance Committee Minutes Feb 1,2024</li> <li>• Finance Committee Minutes Feb 6, 2024</li> <li>• Quality Committee Minutes Feb 13, 2024</li> <li>• Board Meeting Minutes Nov 29, 2023</li> </ul> <p>Moved by: J.Blums  Seconded by: S.Lal  All in favour  Opposed: none</p> <p>Motion Carried.</p>		
<p><b>3.Standing Agenda Items</b></p>	<p><b>A. Governance Committee Update</b></p> <p>G.Kalopsis provided an update from the Governance Committee. Progress was reported on the strategic planning process, Truth and Reconciliation Strategy and MSAA. The ongoing work on the Foundation transition was discussed, with both parties actively working towards transferring assets before March 31<sup>st</sup>, if feasible. It was noted that R.Ridge will lead the annual CEO performance review process and that Board members will soon receive a survey along with instructions and reference documents to provide input to R.Ridge.</p> <p><b>B. Finance Committee Update</b></p> <p>S.Lal provided an update from the finance committee. Board members were thanked for the electronic approval of the head office renovation. It was noted that conversations with funders are ongoing regarding the budget and that Board members will receive email communication for the approval of the fiscal 24/25 budget before the end of March. Updates were provided regarding the ABI RAI Contract, JRC Non-profit Housing Funding and the 2023/2024 Forecast.</p> <p><b>C. Quality Committee Update</b></p>	<p>X</p> <p>X</p>	<p>CEO Evaluation survey to be send to Board members via Aprio.</p> <p>Management to send out fiscal 24/25 budget for approval via Aprio.</p>

	<p>J. D’Ilario provided an update from the Quality Committee. It was noted that Board members would receive email communication for the approval of the 24/25 Quality Improvement Plan. Progress was reported on the Quality Dashboard and Bed Census, Accreditation, a client legal matter and new assisted living services capacity reporting to Ontario Health. The Board self-evaluation has been postponed to June to allow time for strategic planning.</p>	<p>X</p>	<p>Management to send out 24/25 Quality Improvement Plan for approval via Aprio.</p>
<p><b>4. CEO Report and Strategic Dashboard Q3</b></p>	<p>M. Ray-Daniels led the discussion reviewing the strategic dashboard report results for Q3 and Q4 year to date and answered questions.</p> <p>.</p> <p>A video was shared of recent activities and featured a HIRO client story.</p> <p><b>Strategic Plan Dashboard 2023-2024 – Q3 Review</b></p> <p><b>Motion</b></p> <p>That the Board approves the Strategic Plan Dashboard – Q3 Review as presented.</p> <p>Moved by: J.Blums  Seconded by: S.Lal  All in favour  Opposed: none</p> <p>Motion Carried.</p>		
<p><b>5. Business Arising from the Minutes</b></p>	<p>No new business arising from the minutes.</p>		

## 6. New Business

### A. Finance Committee Approvals

#### Motion

That the Board approves the Q3 Financial Report as presented.

Moved by: G.Kalopsis

Seconded by: J.Blums

All in favour

Opposed: none

Motion Carried.

### B. Quality Improvement Plan (QIP) Q3 Results and Q4 year to date

#### Motion

That the Board approves the Q3 results and Q4 year to date of the Quality Improvement Plan as presented.

Moved by: S.Lal

Seconded by: J.Blums

All in favour

Opposed: none

Motion Carried.

### C. Election of Committee members

#### Motion

That the Board approves the appointment of MJ DeSousa to the Quality Committee and Parth Balasubramaniam to the Finance Committee.

Moved by: J.D'ilario

Seconded by: S.Lal

All in favour

Opposed: none

Motion Carried.

	<p><b>D. CEO Performance and CEO Compensation</b></p> <p>R.Ridge is conducting the CEO performance evaluation for this fiscal and a compensation study is on the way.</p>		
<p><b>7. Meeting Evaluation</b></p>	<p>R.Ridge shared results from the November Board meeting evaluation indicating acknowledgement to M.Ray-Daniels for exceptional management of daily functions amidst the challenges posed by the COVID-19 pandemic. R. Ridge was commended for a great first meeting as Board Chair. Equity, Diversity and Inclusion, as well as government relations were highlighted as topics of interest for the upcoming Board retreat.</p>		
<p><b>8. Adjourn</b></p>	<p>S.Lal moved to adjourn the meeting</p>		
<p><b>9. Next Meeting</b></p>	<p>Wednesday June 26, 2024</p>		